

PUBLIC NOTICE

THE LAUDERDALE COUNTY COMMISSION IS ACCEPTING APPLICATIONS FOR THE FOLLOWING POSITION:

JOB TITLE:

RSVP (RETIRED SENIOR VOLUNTEER PROGRAM) DIRECTOR

JOB SUMMARY:

RESPONSIBLE FOR VARIED ADMINISTRATIVE, SUPERVISORY AND PUBLIC RELATIONS WORK RELATED TO THE RSVP PROGRAM IN THE COUNTY REQUIRING INDEPENDENT JUDGEMENT AND ACTIONS

EMPLOYS, SUPERVISES, AND TRAINS RSVP PROJECT STAFF AND SENIOR VOLUNTEERS

PROMOTES THE RSVP PROGRAM THROUGH RADIO, TELEVISION, AND SPEECHES TO VARIOUS CIVIC ORGANIZATIONS, SOCIAL CLUBS, CHURCHES, COLLEGES, AND BUSINESS GROUPS

DEVELOP AND MAINTAIN FINANCIAL, PERSONNEL AND PROJECT RECORDS

PLEASE COME BY THE LAUDERDALE COUNTY COURTHOUSE FOR A COMPLETE JOB DESCRIPTION.

APPLICATIONS WILL BE ACCEPTED FROM JANUARY 18, 2019, THROUGH FEBRUARY 8, 2019 IN THE LAUDERDALE COUNTY COMMISSION OFFICE, THIRD FLOOR, ROOM 309, LAUDERDALE COUNTY COURTHOUSE, FLORENCE, AL

LAUDERDALE COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, OR THE PROVISION OF COLOR, NATIONAL ORIGIN, SEX, RELIGION, AGE, OR DISABILITY IN EMPLOYMENT SERVICES.